

## Jefferson Local Development Corporation (JLDC)

### Annual Board Strategic Planning Business Session Minutes, April 28, 2010

*Board members present:* Barbara Sunderland, Byron Stahly, Sheila Hogan, Tom Lythgoe, Dick Norden, Darrell Miller, Barbara Reiter, Colleen Teeling, Mark Fries, John Brower, Chris Rehor, Tom Harrington and Tara Mastel. *Board member absent:* Ed Handl. A quorum was present.

1. Minutes from the March 24, 2010 meeting were approved as presented.
2. Staff reported the construction of infrastructure for the Sunlight Business Park is on track and groundbreaking is still expected in early summer. Mark Fries made a motion for a resolution authorizing Tara Mastel to act on behalf of the board to obtain the title commitment required by the Economic Development Administration. Barbara Reiter seconded the motion. Motion carried.
3. Staff reported the roof on Borden's is progressing. A local contractor was hired to remove extraneous materials on top of the roof to reduce the cost of the roofing job. Staff is seeking additional bids to repair a parapet wall. The roof job will progress once the wall is repaired. Staff proposed a \$300 monthly maintenance allowance with a \$3,600 annual maximum to allow staff to get Borden's back into operation. John Brower made a motion to approve a \$300 monthly maintenance allowance with a \$3,600 annual maximum to allow Borden's to get back into operation. Sheila seconded the motion. Motion carried.
4. Staff noted there was an issue with MACO insurance that halted the purchase of the south campus property. Instead, the county commission asked for a special meeting to extend the lease. The Elkhorn Treatment Center property needs to be subdivided off the property as this property was not separated from other county property.
5. Staff gave an update on the JLDC committee that is working with county staff and the commission to develop a sustainable funding strategy for the county's economic development activities.
6. TIFID Advisory Board has been meeting regularly to administer the newly designated TIFID districts in the county. The work plan they presented to the commission was approved and the county's engineers are now working on an engineering report on the infrastructure needs, phasing, cost and timing for the north end district.
7. The next JLDC meeting has been scheduled for Wednesday, May 26<sup>th</sup>, 2:00 p.m. at the Extension office in Whitehall.

Respectfully submitted,

Tara Mastel