

Jefferson Local Development Corporation (JLDC) Minutes

January 17th, 2023

Volunteer Hall, Boulder, MT

Board Members Present: Keith Foley, Nick Hensleigh, Gary Carlson, Drew Dawson, Brad Culver, Lee Good, and Cory Kirsch.

Via zoom: Clint Smith.

Staff Present: Lindsey Graham, Erin Carbajal, Leah Lewis via zoom.

Guests: Bruce Binkowski.

Call Meeting to order: Meeting called to order by Keith F. at 1:33pm. Nick moved, and Drew seconded to approve the November Minutes as presented. Minutes were approved unanimously.

Financials: Gary presented the financials. It was noted that this was JLDC's first meeting reviewing the financials as the fourth quarter instead of monthly. Drew moved to accept the financials as presented, Brad seconded.

- **Project Updates** – Lindsey discussed the remaining childcare center grant money and that a check was cut to SMYP to apply to future payrolls for SMYP. The JLDC office in Whitehall is officially on its own and separated from MSUE. Lindsey has been working with Sargent Nelson with highway patrol on a Brownfields Grant for an existing building on campus to be used as a training center. There will be a training in Whitehall, February 5th, on Large Carnivore Mitigation and education. Leah is working on grants and has an upcoming meeting to discuss historic tax credits for cottage five. Erin is completing the annual taxes for JLDC and finishing up paperwork that allows staff access to the entire Whitetail center with no USDA staff present.
- **Membership & Board Members** – Keith has been working with headwaters and MBAC on our membership drive and how to market JLDC. More information to come soon.
- **USDA Lease/Whitetail Center Updates-** The USDA has asked for a timeline for upgrades to the Whitetail center before they can agree to a rental. Erin is working on quotes from flooring and paint companies.
- **Audit-** The audit is not yet complete; however, Pat has committed to presenting at our February board meeting.
- **Headwaters-** The tour will be on January 26th and is a good resource for any new or existing business that is trying to grow.
- **Executive Director Position-** JLDC has been working with WeStaff, currently have eight candidates. Lindsey plans to be done as ED by January 31st.
- **Jefferson County Updates/Events:** Meetings are beginning for the planning of 2024 events, currently working on upgrades to the fairgrounds. Cory discussed property taxes and that they are working on getting roads fixed in the county.
- **Public Comment** – Nick mentioned the importance of Lindsey introducing Keith and the new ED to Kristen Rosa and Karen Brynes with Butte TEDD in order to help support the SBP. Keith brought up strategic planning and getting grant money to support the cost of strategic planning. The executive committee is currently working on updating the Bylaws with Ed Guza. Gary brought up how grateful JLDC is for all of Lindsey's work as the Executive Director, and that the board wanted to thank her and recognize the tremendous amount work she has done the past year. It was mentioned to have a story in the monitor and the Whitehall ledger about Lindsey departing and who the new ED is. Keith asked that the board wait until the new ED is hired and do the story together.

Meeting adjourned at 2:37pm. The next meeting will be February 21st at 1:30pm at Borden's in Whitehall.