

Jefferson Local Development Corporation (JLDC) Minutes

November 15th, 2023

Clancy Community Center, Clancy, MT

Board Members Present: Nick Hensleigh, Lee Good, Cory Kirsch, Keith Foley, and Drew Dawson.

Via zoom: Brad Culver, Stu Goodner

Staff Present: Lindsey Graham, Leah Lewis, Rochelle Hesford, and Erin Carbajal.

Guests: Keith Hammond via zoom.

Call Meeting to order: Meeting called to order by Keith F. at 1:49pm. Drew moved, and Nick seconded to approve the October Minutes as presented. Minutes were approved unanimously.

President's Statement: Keith began the meeting with some changes he believes JLDC should make to enhance economic development. He would like to have a clear vision on the direction JLDC goes.

- **Correspondence/Presentations** – Lindsey mentioned this section is for any group to present to the board, there are no presentations at this time. Discussion over protocol began. Keith would like to reach out to members of JLDC and ask them how they believe JLDC could improve. Keith would like to create a list of questions to be answered by a presenter, discuss, then move to them presenting. Drew believes JLDC needs to set directions, then projects need to be consistent with those directions. Keith would like to put something together on what he believes the process should be. Drew mentioned making sure we stay within JLDCs means and not over promise.
- **Project Updates** – Lindsey presented this as a new item where every month, updates on projects will be included on the agenda so questions can be asked before the meeting. It was noted that the JLDC operations need to be updated, along with the policy & procedure handbook to discuss what exactly the Executive Director is allowed to approve and deny finance wise and the roles of authorities for the Executive Director. Drew would like to review the duties of the ED/staff and review their positions and salaries. It was suggested to have Ed Guza review.
- **Phone System – Tabled to this meeting:** The board did not receive any information regarding the phones before this meeting. Keith mentioned that Lee should provide cost, donation, and phone system cost so long term we could understand a budget. It was decided that Lindsey would get this done.
- **Membership:** We would like to update the membership notice and reach out to more Jefferson County businesses.
- **Bank Resolution:** The resolution for bank signature cards needs to be updated to add Keith and keep Nick on as a signer for Madison Valley Bank. Drew so moved the motion, Cory seconded.
- **Meeting Schedule- Monthly (more focus on members/community) and Quarterly (more focus on larger needs and financials):** Drew would like to focus on the parameters on where JLDC is going in the quarterly meetings. It was decided to begin the quarterly schedule in January. Drew moved to change the meeting schedule to correspond with the meeting agenda, Cory seconded.
- **Jefferson County Updates/Events:** The County is working on partnering with the state to get roads fixed in Basin. Currently working through budgets. Concentrating on some sort of property tax reform. A section of land in MT City was offered as a donation to the County, but surveys need to be completed. The county received a CDBG planning grant

and received a grant to repair a bridge in Milligan canyon.

- **Public Comment –**

- Leah- Last week she toured cottage five and discussed groundwork that needs to be completed. Work is hoped to begin next February. Leah will be presenting the feasibility study on November 21st at 11am. Leah also met with Northwestern Energy at the Clancy gym and will be submitting many grants before January 1st.
- Cory gave a special thank you to Nick H. for his three years as president for JLDC.

Meeting adjourned at 2:57pm. The next meeting will be January 17th at 1:30pm with location TBD.